



## APPLICATION FOR EMDR TRAINING

Please type and print OR print form and complete in BLOCK CAPITALS.  
Forms to be posted to address below (page 2). If your employer is paying, please see page 3.

Full name (to appear on certificate).			
Preferred name (if other than above).			
Full Address  Including Post Code			
E-mail			
Phone		Mobile Phone	
How did you hear about EMDR Works?			
Core mental health profession <small>(See page 3 "Eligibility to Train")</small>			
Professional accrediting body			
Registration number		Accreditation number <small>(If different)</small>	

### SELECT YOUR VENUE(S) AND DATES

	Part 1	Part 2	Part 3	Part 4
Venue				
Date				

Tel: 020 8441 2457

Email: [admin@emdrworks.org](mailto:admin@emdrworks.org)

Web: [www.emdrworks.org](http://www.emdrworks.org)

## COSTS (all prices include 20% VAT)

Full training includes 10 hours group supervision that counts towards accreditation

		<b>Sub-total</b>
Booking for Parts 1, 2 or 3 individually	<b>£422.00</b>	
Booking for Part 4 or other one day training	<b>£211.00</b>	
Booking for all four parts together (10% discount)	<b>£1329.30</b>	
<b>TOTAL</b>		

## PAYMENT OPTIONS

- Employer's address for invoicing.  
**Employee Bookings cannot be accepted without the provision of an Employer's Purchase Order (see Terms & Conditions page 3)**

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- Bank transfer to EMDR Works Ltd  Please tick box

Sort Code:-	40-40-01	Account Number:-	52196212	Ref:(Your Name):-	
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- **Credit/Debit card payments by phone or post only** (American Express not accepted).

Amount	
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Card Holder's Name	
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Card Number				
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Start Date		Expiry date		Security Code	
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Card Holder's Signature	
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- I enclose a cheque (Payable to EMDR Works Ltd)

Amount	
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	<b>Please tick</b>
My professional accreditation is compliant with the "Eligibility to train" criteria below	
I have read and accept "Terms and conditions" below	

**POST THIS FORM AND PAYMENT DETAILS OR EMPLOYER'S CONFIRMATION OF PAYMENT TO:**

EMDR Works Ltd, 31 Chiswell Green Lane, St. Albans, Herts AL2 3AJ

Tel: 020 8441 2457 Email:

[admin@emdrworks.org](mailto:admin@emdrworks.org)

Web: [www.emdrworks.org](http://www.emdrworks.org)

Registered Company No: 07029951

VAT No: 981080812

## ELIGIBILITY TO TRAIN

EMDR is an advanced psychotherapy requiring a high level of skill. A mental health clinical background is an essential prerequisite for the effective application of EMDR treatment. All training providers will also expect you to provide evidence that you are accredited with one of the professional associations deemed acceptable by EMDR Europe.

Accredited EMDR therapy training is limited to:

### Mental Health Professionals:

- Clinical Psychologists (Registered with HCPC or Psychological Society Ireland)
- Counselling Psychologists (Registered with HCPC)
- Educational Psychologists (Registered with HCPC)
- Forensic Psychologists (Registered with HCPC)
- Psychiatrists (Consultant Psychiatrist, StR / SpR Psychiatry)
- Registered Mental Health Nurses (NMC)
- Registered Mental Health Social Workers with experience of working clinically in a mental health setting (HCPC)

### Counsellors/Psychotherapists – MUST hold accreditation OR submit proof that they are provisionally accredited by one of these professional bodies:

- Association of Christian Counsellors (Accredited Counsellor - AC)
- BABCP
- BACP
- British Psychoanalytic Council (BPC)
- Irish Association for Counselling and Psychotherapy (IACP)
- Irish Association of Humanistic and Integrative Psychotherapy (IAHIP)
- UKCP

### Notes:

- Clinical & Counselling Psychologists: In final year of training are acceptable with letter of recommendation from their supervisor.
- Art Psychotherapists and Occupational Therapists: Registered with HCPC plus mental health training and working in a mental health setting may be accepted.
- General practitioners: Registered with the General Medical Council (GMC) who are experienced in psychotherapy and psychological trauma and are an accredited counsellor or psychotherapist or working towards a psychotherapy accreditation.

## TERMS AND CONDITIONS

### Payment policy:

- Payment must be received with a completed application form prior to the training date to ensure a place, subject to terms and conditions.
- \* **If an employer is funding your training we require written confirmation from them of their undertaking to pay, subject to the terms and conditions set out below.** This confirmation should accompany your application form, with a purchase order or requisition number to be quoted on the invoice, where applicable.

### Change of venue or date:

- You may transfer to any other training within EMDR Works (Bristol, Edinburgh or London) free of charge up to 4 weeks prior to your training. After that a £60 administration charge (£50.00 + VAT @ 20%) will apply.

### Cancellation policy:

- Cancellations must be made in writing, either by post or email. When a cancellation is made more than 6 weeks prior to the training date, the applicant is entitled to an 80% refund. Cancellation between 4 and 6 weeks prior to training date entitles a 50% refund. No refunds can be made when a cancellation is made less than 4 weeks prior to the training. If EMDR Works postpones or cancels a training session, a full refund will be given or alternative dates arranged.

### Training requirements:

- There shall be at least 8 weeks between training parts (except between parts 3 & 4) to allow for practice and supervision, according to regulations set out by the accrediting body, EMDR Europe.

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